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lect the rvice	Approval of Factory plans

Name of the Department	DEPARTMENT OF FACTORIES,BOILERS,INDUSTRIAL SAFETY AND HEALTH
ame of the Service	Approval of Factory plans
hom to approach for this rvice (Designated Officer)?	Asst. Director Factories/Sr. Asst. Director Factories/Dy. Director of Factories
rocedure involved to get this rvice	1. Proponent to submit the application to the jurisdictional officer 2. Application received against receipt /acknowledgement 3. Spot inspection and verification of documents 4. If found satisfactory, submitted to approval authority for approval 5. Approval accorded 6. If found not satisfactory, observations are communicated 7. Receive corrected/revised application/drawings 8. submitted to approval authority for approval 9.Approval accorded
orm to be submitted to get this rvice	Form -1, Form-1A and Questionnaire in triplicate
ho are eligible to get this rvice	Industrialist (Occupiers of the factories registered under the Factories Act), Trade unions, employees and general public and Boilers users registered under the Indian Boiler Act
ocuments to be enclosed with e request	<ol style="list-style-type: none"> 1. DULY FILLED APPLICATION FORM NO – 1 IN TRIPLICATE. 2. STABILITY CERTIFICATE IN FORM NO – 1A IN DUPLICATE (FOR EXISTING FACTORY BUILDINGS ONLY 3. QUESTIONNAIRE IN DUPLICATE 4. BRIEF DESCRIPTION OF MANUFACTURING PROCESS AND FLOW CHART IN DUPLICATE 5. LAND SALE DEED OR LEASE DEED OR RENTAL DEED OR KIADB ALLOTMENT LETTER OR LETTER FROM LOCAL BODY IN CASE OF NEW FACTORY IN DUPLICATE 6. PLANS IN TRIPLICATE 7. PRESCRIBED APPROVAL FEE.

	8. CONSENT LETTER FROM KARNATAKA STATE POLLUTION CONTROL BOARD IN RESPECT OF FACTORIES HAVING HAZARDOUS PROCESS OR STORAGE AND HANDLING OF HAZARDOUS MATERIALS
Fee/Charges to be paid to get the service	₹ Prescribed approval fee – 1) Workers employed less than 500 – Rs 500, 2) 501 to 1000 workers – Rs 1000, 3) More than 1000 workers - Rs 2000. Note- Copy of the Chalan (Amount paid to the Head of account 0230 Labour and Employment, 104 - Fees realized under the Factories Act, 1948) shall be submitted and cheque or DD drawn in favour of Director of Factories, Boiler, Industrial safety and Health Bengaluru.
Maximum number of days to wait to get this service delivered	90 Working Days
To whom to approach as a appeal (Competent Officer), if the service is not delivered in time or rejected by officer	Joint Director of Factories-1.
Maximum number of days to wait to get the decision of the Competent Officer	60 Working Days
To whom to approach as 2nd appeal (Appellate Authority), if the decision of the Competent Officer is not acceptable or not implemented?	Director of Factories, Boilers, Industrial Safety & Health.
Maximum no. of days to wait to get the decision of Appellate authority	60 Working Days
Other information	labour.kar.nic.in
Website (if online)	
Reference Document	

Work Flow

Step	Description	No. of Days	Designation
	Spot inspection and verification of documents	20.00	Inspector
	If found satisfactory, application is given to the Case worker to make proposal for recommendation to		Case...

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	ENTRY INTO THE INWARD CHALLAN REGISTER/ PLAN SPECIAL REGISTER AND PUT UP TO THE OFFICE	3.00	Case Worker
	Spot inspection and verification of documents	20.00	Inspector
	If found satisfactory, application is given to the Case worker to make proposal for recommendation to approval authority	3.00	Case Worker
	PROPOSAL IS SENT TO APPROVAL AUTHORITY BY POST	5.00	Case Worker
	RECEIPT OF RECOMMENDED PROPOSAL AT THE OFFICE OF THE APPROVAL AUTHORITY	1.00	Case Worker
	ENTRY INTO THE INWARD, PLAN SPECIAL REGISTER AND PUT UP TO THE OFFICER	3.00	Case Worker
	APPROVAL ACCORDED, IF FOUND SATISFACTORY	5.00	Inspector
	PREPARATION OF FARE COPIES	3.00	Case Worker
1	SENDING THE APPROVED PLANS TO THE JURISDICTIONAL OFFICE	5.00	Case Worker
2	IF FOUND NOT SATISFACTORY, OBSERVATIONS ARE COMMUNICATED TO THE JURISDICTIONAL OFFICE UNDER A COPY TO THE APPLICANT	7.00	Director
3	RECEIPT OF CORRECTED / REVISED APPLICATION ALONGWITH REVISED DRAWINGS / DOCUMENTS FROM THE FACTORY MANAGEMENT TO THE JURISDICTIONAL OFFICER OR APPROVING AUTHORITY	2.00	Case Worker
4	OBTAINING / REVISED DRAWINGS AND DOCUMENTS FROM THE MANAGEMENT	10.00	Case Worker
5	VERIFICATION OF REVISED DRAWINGS OR OTHER REQUIRED DOCUMENTS	5.00	Inspector
5	RE-SUBMISSION TO THE APPROVAL AUTHORITY BY POST	5.00	Case Worker
7	RECEIPT OF CORRECTED / REVISED APPLICATION ALONGWITH REVISED DRAWINGS / DOCUMENTS FROM THE JURISDICTIONAL OFFICE AND ENTRY INTO THE INWARD AND SPECIAL PLAN REGISTER AND PUT UP TO THE OFFICER	5.00	Case Worker
3	APPROVAL ACCORDED, IF FOUND SATISFACTORY AND DESPATCH THE APPROVED DRAWING	2.00	Director
9	DESPATCH OF APPROVED COPY ALONG WITH MANAGEMENT COPY TO THE JURISDICTIONAL OFFICE	5.00	Case Worker

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